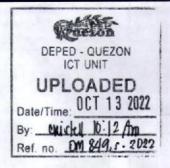


Department of Education

Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE



06 October 2022

DIVISION MEMORANDUM DM No. 849, s. 2022

TECHNICAL ASSISTANCE ON GOVERNANCE PROGRAMS

To: Assistant Schools Division Superintendents

SGOD Chief

SGOD Personnel

School Heads In-Charge of Governance and Operations

Public Schools District Supervisors

Public Elementary and Secondary School Heads

All Others Concerned

- 1. In line with DepEd Order No. 24, s. 2022 or the Adoption of the Basic Education Development Plan 2030 regarding the improvement of Enabling Mechanisms (EMs) that support the four pillars of Intermediate Outcomes (IOs), as well as in relation to the Division Technical Assistance Program outlined in the Work and Financial Plan (WFP) of this Office, the SGOD shall provide technical assistance (TA) to sampled schools in the four congressional districts on October 24-28, 2022.
- In the conduct of TA, only the school head and select key teachers shall be involved, and classes shall not be disrupted as per DO No. 09, s. 2005 or Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith.
- 3. The TA Teams shall:
 - a. provide in advance the schools concerned with a copy of the FTA Form 1 to be accomplished before and validated during the school visit;
 - b. attend the Planning Meeting via Zoom on October 11, 2022, 9:00 a.m., to
 - i. discuss travel arrangements and tools,

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

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Department of Education

Region IV-A SCHOOLS DIVISION OF QUEZON PROVINCE

- ii. plan team strategies on the actual provision of TA, and
- iii. explain post-TA debriefing and reporting.
- c. provide TA in the form of coaching/mentoring with the use of a lecturematerial on implementing governance programs at the school operating unit; and
- d. foster rapport building and supportive approach in dealing with the TA recipients/beneficiaries.
- 4. The PSDSs and/or SHIGOs are encouraged to assist the Division FTA Teams for the success of this endeavor.
- 5. To ensure safety of all involved, minimum health and safety protocols in accordance with existing IATF guidelines shall be enforced during the conduct of the activity.
- 6. Please see Enclosure for the details on team assignment, date and itinerary.
- 7. Travel and other incidental expenses of the FTA personnel shall be charged against the Division Maintenance and Other Operating Expenses (MOOE), subject to usual accounting rules and regulations.
- 8. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD

Assistant Schools Division Superintendent Officer-in-Charge

Office of the Schools Division Superintendent

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smmeord/10/06/2022

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Region IV-A

SCHOOLS DIVISION OF QUEZON PROVINCE

849 , s. 2022) (Enclosure to DM

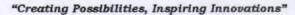
TECHNICAL ASSISTANCE ON GOVERNANCE PROGRAMS

October 24-28, 2022

Team	Assignment			
DUYOG Uno	DUYOG Dos			
Team Leader: Raul Agaran, EPS	Team Leader: Elizabeth De Villa, Chief			
Members:	Members:			
Maria Bernadit Tupas, EPS II	Oscar Duma Jr., SEPS Gilbert Alva, SEPS			
Marbin Jeramil Fragata, DPO III				
Jose Macario Patino, Dentist	Ma. Teresita Abella, Nurse			
Ramir O. Arbolente, Engineer	Gian Carlo Pardilla, Engineer			
Mark Angelo Tiusan, PDO I	Arvin Repaso, PDO II			
Paul Clifford Marquez, SEPS	Mary Joyce Salamat, EPS II			
Regina Marino, SEPS	Michelle Duma, EPS II			
Glenda Verdan, PDO I	Leah A. Perez, PDO I			

		Itin	erary		TALL
DUYOG Uno			DUYOG Dos		
CD	District Municipality	Date	CD	District Municipality	Date
1	 Infanta -Infanta CS -Infanta NHS 	October 24	3	Padre BurgosVilla Paz ESDanlagan NHS	October 24
	 Pagbilao I -Pagbilao West ES -Pagbilao NHS 	October 25		AgdanganAgdangan CESElias Salvador NHS	October 24
	 Mauban North -MSEMSAT -SWA ES 	October 25		Mulanay IIMulanay CESIla. Yuni JSINHS	October 25
	 Mauban South -Cagsiay II ES -Cagbalete INHS 	October 26		San Francisco IITumbaga ESPagsangahan NHS	October 26

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2	Sariaya WestBogon ESBignay NHS	October 27		 Calauag East Calauag East CES Lamon Bay SOF- Annex 	October 27
	 Candelaria East -Pahinga Norte ES -Dolores Macasaet NHS 	October 27	4	Calauag WestSabang ESLagay NHS	October 27
	 Tiaong I Recto Memorial CS Recto Memorial NHS 	October 28		Gumaca East -Bantad-Villafuerte ES -Bantad NHS	October 28
	 Tiaong II -Paiisa ES -Paiisa NHS 	October 28		Gumaca West -Villa Bota ES -Villa Perez NHS	October 28

-Nothing follows.

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